



Request for Direct Service Grant Applications
Central Florida
Proposals Now Being Accepted

Thanks to all the continuing support of Floridians in purchasing the “End Breast Cancer” specialty license plate as well as in the **Florida Breast Cancer Foundation’s** network of breast cancer supporters, survivors, and activists fighting to end breast cancer, we have invested over \$6.0 million to fulfill our goal of dedicated funding for education and research programs in the state of Florida.

The **Florida Breast Cancer Foundation (FBCF)**, along with those who generously support us with their talent, time, and resources, is working to better the lives of those facing breast cancer in Florida.

For the first time, **FBCF** will be offering Direct Service grants for the following 10 counties to Central Florida organizations: Grants will be awarded to organizations to provide living expenses to individuals in active treatment for Breast Cancer, that live within the designated counties. This will be a pilot program to assist individuals in Central Florida in need of this service. The aim is to reach as many people as possible.

Please see below the 10 counties with the amount of funding available per county:

Alachua County (\$1500 available)
Brevard County (\$4500 available)
Flagler County (\$1000 available)
Lake County (\$3000 available)
Marion County (\$3000 available)

Orange County (\$7000 available)
Osceola County (\$2500 available)
Seminole County (\$3000 available)
Sumter County (\$1000 available)
Volusia County (\$3500 available)

Application Deadline is November 1, 2019.
Applications must be received by this date to be accepted.

Important Note
All requests for direct service funding should be directed to the Florida Breast Cancer Foundation. More information on funding opportunities is available at www.FloridaBreastCancer.org.



Guidelines and Instructions for Applicants

Important Dates:

September 1, 2019	Announcement of RFP
November 1, 2019	Application due - Must be postmarked no later than this date
December 15, 2019	Grantees notified of funding and disbursement of funds
January 1, 2020	Grant cycle begins
June 1, 2020	6 Month Progress Report Due
December 31, 2020	End of Grant cycle and Final Report Due

Qualifications: Only Florida non-profit community-based organizations that are tax-exempt under Internal Revenue Code section 501(c)(3) and Florida governmental entities are eligible to apply for funding, e.g., Florida tax-exempt non-profit organizations, Florida tax-exempt educational institutions, Florida governmental agencies, and Indian tribes within the State of Florida. US citizenship or residency is not required. Applications must be submitted in English.

Restrictions:

- Service provided can only be for living expenses for individuals in active treatment for Breast Cancer.
- Individual grants to be given to individuals are a maximum of **\$500.00** per person.
- An applicant must be an organization based in one of the ten Central Florida counties listed in the RFA.
- Services must be provided in one or more of the designated ten Central Florida Counties.
- Funding designated for one county must be used in that specific county.

Review: Applications received that are complete and meet compliance with all guidelines will be submitted for review by a panel established through the FBCF Direct Service Committee.

The grant application process is competitive. Whether or not an organization has received a grant in the past, funding in subsequent years is never guaranteed.

Budget Description:

- Amount of Services Provided: Proposal to specify the total number of services to be provided for the requested amount.

Agreements: A grant agreement will be the legal mechanism for funding.

Acknowledgement of Donor Source: Each organization website and project materials must contain an acknowledgment that the funds for the project come from the Florida Breast Cancer Foundation. All printed and electronic announcements for projects and marketing materials for projects must contain FBCF Logo and an acknowledgment that the funds for the projects come from the Florida Breast Cancer Foundation.

Grant period: Grant period begins January 1, 2020 and will conclude on December 31, 2020.

Payment and Reporting: The payment will be made no later than thirty (30) days after receipt of the fully executed agreement. A progress report is due at the end of six (6) months of the start of the grant period and a final report is due at the completion of the grant period. If reports do not meet the assigned deadlines, all funds may be requested to be returned to the Foundation.

Letters of support and additional materials: DO NOT send additional materials (i.e. reprints, complete curriculum vitae, or letters of support). Any additional materials will not be reviewed.

Announcement: Announcement of grants awarded will be made in December 2019. Project directors will be notified of the outcome of the review in writing.

Number of grants to be awarded: The actual number of awards will depend on the amount of funding granted per organization. The Florida Breast Cancer Foundation reserves the right to award a partial grant for any county for which funds are requested. The partial award will be for a minimum number of individuals and the total amount of the awards for assisting the specified number of individuals.

Applications should include and be ordered as follows:

1. **Cover Page** (Form Attached)
Note: Signature of approving institutional personnel, if other than project director, required.
2. **Abstract Page** (Form Attached)
3. **Financial Information** (Form Attached).
 - a. Individual grants to be given to individuals are a maximum of \$500.00 per person. You must specify the number of individuals receiving grants in each county that is to be served.
 - b. You must specify which county or counties funds are being requested for. Funding designated for one county must be used in that specific county.
4. **Proof of non-profit status for applicant institution, must include EIN number.**

All grant applications MUST be submitted in ELECTRONIC Form.

Please email the proposal to Jessica Parker-Kerr at e-mail address: Jessica@FloridaBreastCancer.org and Assistant@FloridaBreastCancer.org

Important: Failure to meet the above criteria will automatically exclude the grant application from being considered for review and, hence, funding. Any applications postmarked after the deadline will NOT be considered.



**Direct Service Grant Request for Funding
Cover Sheet**

Project Director & Title: _____

Institute/Organization: _____

Address: _____

Employer Identification Number (EIN): _____

Phone: _____

Email: _____

Total Number of Services Provided: _____

Cost Per Service: _____

Total Amount Requested: _____

Grant Period: January 1, 2020 to December 31, 2020

Signature & Title of Approving Personnel: (Other than Project Director) _____ **Date:** _____

Name & Title of Approving Institutional Personnel: (Typed) _____

**Applications Must Be Received By November 1, 2019
Any applications dated after the deadline will NOT be considered.**



Abstract Sheet

Project Director: _____

Organization/Institution: _____

Target Population Served: _____

In the space below, please provide a short abstract, not to exceed 200 words, written in lay terms for release to the general public should this application be chosen for funding.

Permission to Publish:

Permission is hereby granted to Florida Breast Cancer Foundation to publish the above abstract should this application be selected for funding.

Signature: _____

Date: _____

Name: (Typed) _____

Phone Number: _____



Budget Sheet

Detailed Budget for Entire Grant Period from <u>January 1, 2020</u> through <u>December 31, 2020</u>	Total Requested Amount and the Total Number of Individuals served for the requested amount:
<p>Number of individuals served per county: (Specify which county and how much is being requested) Requested amounts for Alachua, Flagler, and/or Sumter must be for the full amount available.</p> <p>Alachua County (\$1500 available)</p> <p>Brevard County (\$4500 available)</p> <p>Flagler County (\$1000 available)</p> <p>Lake County (\$3000 available)</p> <p>Marion County (\$3000 available)</p> <p>Orange County (\$7000 available)</p> <p>Osceola County (\$2500 available)</p> <p>Seminole County (\$3000 available)</p> <p>Sumter County (\$1000 available)</p> <p>Volusia County (\$3500 available)</p>	
Total Funding Request:	